



Quotation

例子 SAMPLE

Event Name: Graduation Ceremony(1 Day 1 Performance Show)

Event Dates: 01/08/2026

From	To	Particulars		Subtotal (HK\$)
Venue Rental				
2026-08-01 07:00	2026-08-01 09:00	Set up	\$8,200.00 x 0.500 Session	4,100.00
2026-08-01 09:00	2026-08-01 13:00	Performance(NGO)	\$17,500.0 x 1.000 Session	17,500.00
				Subtotal:
				21,600.00
Other Charges				
2026-08-01	2026-08-01	Stage 5m(D) x 10m(W)	\$16,000.0 x 1.000 Provision	16,000.00
2026-08-01	2026-08-01	Floor mat (waived)	\$0.00 x 1.000 Set	0.00
2026-08-01	2026-08-01	Additional arena seating	\$15.00 x 400.0 PCS	6,000.00
2026-08-01	2026-08-01	Black/Red curtain	\$6,500.00 x 1.000 Provision	6,500.00
2026-08-01	2026-08-01	Event backdrop	\$4,500.00 x 1.000 each	4,500.00
2026-08-01	2026-08-01	Basic stage light (without operator)	\$5,000.00 x 1.000 Day	5,000.00
2026-08-01 18:00	2026-08-01 22:00	PA System	\$2,200.00 x 4.000 hour	8,800.00
				Total :
				68,400.00

TOTAL HKD SIXTY-EIGHT THOUSAND FOUR HUNDRED ONLY

- Additional charge will be implicated if there are any banners (e.g. sponsors brand) or advertisement displayed in the event or commodities sales. (e.g. souvenirs sales, posters, CD, etc.)
- The 15% of Total Box Office Income per performance will replace \$27,000 of the venue rental cost (or minimum \$27,000) if the 15% of Total Box Office Income is higher. The maximum charge on such replacement for each performance is \$55,000. (e.g.: if the 15% of Total Box Office Income of one performance is \$50,000, an additional cost of \$50,000-\$27,000, i.e. \$23,000 will be charged)
- Stage mat charge will be waived while stage rental is applied.

Payment Details	Amount (HK\$)	Payment Date
1st Payment	13,680.00	2/9/2025
2nd Payment	41,040.00	1/3/2026
3rd Payment	13,680.00	1/6/2026



MACPHERSON
麥花臣場館

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