



香港遊樂場協會

HONG KONG PLAYGROUND ASSOCIATION

場地服務
Stadium Services

例子 Sample

Mr Mak Kindergarten
Kowloon

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Mr. Mak

Event Name: Graduation Ceremony (1 Day 1 Performance Show)
Event Dates: 01/09/2020

From	To	Particulars	Subtotal (HK\$)
Venue Rental			
2020-09-01 07:00	2020-09-01 09:00	Set up	\$6,000.00 x 0.500 Session 3,000.00
2020-09-01 09:00	2020-09-01 13:00	Performance(NGO)	\$14,000.0 x 1.000 Session 14,000.00
			Subtotal: 17,000.00
Other Charges			
2020-09-01	2020-09-01	Stage 6.25m(D) x 12.5m(W)	\$15,000.0 x 1.000 Provision 15,000.00
2020-09-01	2020-09-01	Floor mat (waived)	\$0.00 x 1.000 Set 0.00
2020-09-01	2020-09-01	Additional arena seating	\$12.00 x 400.0 PCS 4,800.00
2020-09-01	2020-09-01	Black/Red curtain	\$3,900.00 x 1.000 Provision 3,900.00
2020-09-01	2020-09-01	Event backdrop	\$3,300.00 x 1.000 each 3,300.00
2020-09-01	2020-09-01	Basic stage light (without operator)	\$3,500.00 x 1.000 Day 3,500.00
2020-09-01 09:00	2020-09-01 13:00	PA System	\$1,200.00 x 4.000 hour 4,800.00
Total :			52,300.00

TOTAL HKD FIFTY-TWO THOUSAND THREE HUNDRED ONLY

1. Additional charge will be implicated if there are any banners (e.g. sponsors brand) or advertisement displayed in the event or commodities sales. (e.g. souvenirs sales, posters, CD, etc.)
2. The 15% of Total Box Office Income per performance will replace \$30,000 of the venue rental cost (or minimum \$30,000) if the 15% of Total Box Office Income is higher. The maximum charge on such replacement for each performance is \$55,000.(e.g.: if the 15% of Total Box Office Income of one performance is \$50,000, an additional cost of \$50,000-\$30,000, i.e. \$20,000 will be charged)
3. Charge will be waived while stage rental is applied.

Payment Details	Amount (HK\$)	Payment Date
1st Payment	10,460.00	2/10/2019
2nd Payment	31,380.00	2/3/2020
3rd Payment	10,460.00	1/6/2020



麥花臣場館 MacPherson Stadium

地址：九龍旺角奶路臣街38號1樓

Address : 1/F., 38 Nelson Street, Mongkok, Kowloon, Hong Kong

電話 / Tel : (852)3188 4137 傳真 / Fax : (852)3107 0086

電郵 / Email : macstadium@hkpa.hk 網址 / Website : www.hkpa.hk